Application

Fulbright/American Political Science Association (APSA)
Congressional Fellowship Program

THE FULBRIGHT PROGRAM

The flagship international educational exchange program sponsored by the U.S. Government, known as the Fulbright Program, is designed to increase mutual understanding between the people of the United States and the people of other countries. With this goal as a starting point, the Fulbright Program has provided more than 265,000 participants chosen for their leadership potential—with the opportunity to observe each others’ political, economic, and cultural institutions; exchange ideas; and embark on joint ventures of importance to the general welfare of the world’s inhabitants.

The Fulbright Program was established in 1946 under legislation introduced by former Senator J. William Fulbright of Arkansas. The Fulbright Program is administered by the Bureau of Educational and Cultural Affairs of the United States Department of State. Since the establishment of the Program, Fulbright Visiting Scholars have conducted research or taught in U.S. universities, and Fulbright U.S. Scholars have engaged in similar activities abroad. The Fulbright Program awards a total of approximately 6,000 grants each year. Currently, the program operates in 150 countries worldwide.

The primary source of funding for the Fulbright Program is an annual appropriation made by the United States Congress to the Department of State which was $144.5 million in fiscal year 2004. Participating governments and host institutions in foreign countries and in the United States also contribute financially through cost-sharing and indirect support, such as salary supplements, tuition waivers, and university housing. Foreign governments, through binational commissions or foundations abroad, contributed an additional $37 million directly to the program in fiscal year 2004.

The J. William Fulbright Foreign Scholarship Board (FSB), composed of 12 educational and public leaders appointed by the President of the United States, formulates policy for the administration of the program, establishes criteria for the selection of candidates, and approves candidates nominated for awards.

The United States Department of State, Bureau of Educational and Cultural Affairs (ECA), develops policies to assure fulfillment of the purposes of the Program and administers it with the assistance of binational education commissions and foundations in 50 countries that have executive agreements with the United States for continuing exchange programs, United States embassies in 100 other countries and a number of cooperating agencies in the United States.

Binational Commissions and Foundations draw up the annual program plan for exchanges, in consultation with participating universities and organizations in the host country. They also screen, interview, and recommend to the FSB, qualified candidates for student and faculty grants under their exchange programs. In a country without a commission or foundation, the Public Affairs Section of the U.S. Embassy develops the program and supervises it locally.
The Council for International Exchange of Scholars (CIES), under a cooperative agreement with the Department of State, administers the Fulbright Scholar Program for faculty and professionals. CIES is a division of the Institute of International Education (IIE) and has close working relationships with the major academic disciplinary bodies in the humanities, social sciences, and natural sciences. During the terms of their grants in the United States, Fulbright lecturers and researchers are assisted by CIES.

THE FULBRIGHT SCHOLAR PROGRAM: BRIEF OVERVIEW

The mission of the Fulbright Scholar Program is to provide educational exchange experiences to a maximum number of qualified scholars and professionals not previously afforded such an opportunity. The experience should be of intrinsic value, not only to the grantee, but also to the recipient’s home institution, its faculty, and its students, as well as to the U.S. host institution. Fulbright Scholars serve as cultural ambassadors and should be prepared to speak about their countries, cultures, and research to academic and community groups.

FULBRIGHT/AMERICAN POLITICAL SCIENCE ASSOCIATION (APSA) CONGRESSIONAL FELLOWSHIP PROGRAM: OVERVIEW

The Fulbright/American Political Science Association (APSA) Congressional Fellowship Program is a pilot program that offers foreign scholars, public policy professionals, and journalists an opportunity to study the workings of the U.S. Congress as a congressional fellow and staff person working in a Congressional office. Seminars and enrichment activities are also offered during the grant.

The Fulbright/APSA Fellowship is not designed to be primarily a research program. Grantees will have an opportunity to do research in the initial two months and the final month of the grant, but not during the Fellowship period at the U.S. Congress.

Academics should be affiliated with an educational institution in their home country and committed to teaching and studying political science and public policy including comparative political systems.

Public policy professionals and journalists should have an analytical interest in public policy and show promise of making a significant contribution to the publics’ understanding of the political process. They must have a scholarly interest in the U.S. Congress and the policymaking process.

The Fulbright/APSA Fellows will be part of a larger group of about 40 to 45 APSA Congressional Fellows comprised of political scientists, journalists, U.S. federal employees, health specialists, and other professionals from the U.S. and other countries.

FULBRIGHT/APSA CONGRESSIONAL FELLOWSHIP PROGRAM: DESCRIPTION

Affiliation: Prior to the arrival of the Fellows in the United States, the Council for International Exchange of Scholars (CIES) works with the Fellows to affiliate them with an academic mentor at a local university in the Washington D.C. metropolitan area. Candidates are encouraged to research universities or institutes in the Washington, D.C. area with which they would like to be affiliated and list their preferences on the application form. A comprehensive list of universities located in metropolitan Washington, DC can be found on the worldwide web at “http://www.consortium.org/main.asp.”

Arrival: The Fellowship begins in late August when the scholars arrive in the United States.

Foreign Affairs Seminar: From September through October, for two hours, two evenings each week, the Fellows are offered the opportunity, along with other international APSA Congressional
Fellows, to participate in a foreign affairs seminar at the Johns Hopkins School of Advanced International Studies (SAIS).

**Orientation:** In mid-November, the Fellows begin a one-month, full-time orientation program designed for all the APSA Congressional Fellows where they engage in daily seminars with legislators, congressional staffers, journalists, lobbyists, political scientists, and policy specialists. During this orientation, the Fellows interview for positions within the Congressional offices and committees of their choice.

**Congressional Assignment:** Congressional assignments begin in mid-December. Fellows are responsible for negotiating the nature of the responsibilities of their Congressional assignment prior to accepting an office position. This is an important aspect of the Fellowship experience as it encourages Fellows to reflect critically upon their goals and objectives and provides them with the opportunity to become acquainted with many members of Congress and their staffs, thereby exposing Fellows to the different dynamics, personalities, and styles of the Congress. Fellows will spend approximately six months working full time, five days a week with a congressional staff in an office of the U.S. Congress. Fellows should expect to work the same hours as other congressional staff members and adhere to the office's procedures and guidelines.

In their assignments, the Fellows typically assist with drafting legislation, arranging congressional hearings, writing speeches and floor statements, and briefing members before deliberations and debates and other Congressional office projects. The Fellows also have the option of switching from the House to the Senate, or vice versa, to begin a second office assignment in late April.

**Enrichment Activities:** Throughout the grant period, other enrichment activities and opportunities offered to the Fellows during their grant include twice-monthly seminar series at the Woodrow Wilson International Center for Scholars, a one-week orientation to Congress as host to 10 Canadian Parliamentary interns, a one-week visit to Ottawa, Canada on a comparative study visit of parliamentary governments, a day trip visiting the Annapolis, Maryland State House to compare state and federal governments, and a trip to the home district or state of the congress person for whom they are working. In addition, the Fulbright/APSA Fellows are also eligible to participate in the regular Fulbright enrichment activities such as the monthly activities organized by Fulbright Metropolitan Enrichment Coordinator for Washington, D.C. They can also apply to CIES to participate in the Occasional Lecturer Program (OLP), which provides funding to offset the costs of transportation within the U.S. to present a paper at a conference or give a lecture at another U.S. institution.

**APSA CONGRESSIONAL FELLOWSHIP PROGRAM: BACKGROUND**

The APSA Congressional Fellowship Program was created in 1953 to bring academics and political journalists to Washington to work as legislative aides for the U.S. Congress. The Fellowship is designed as an early-to-mid career program dedicated to expanding knowledge and awareness of Congress by selecting participants whose ongoing careers can capitalize on translating a pivotal personal experience to a broader public. Over the years, the Fellowship Program has had substantial experience sponsoring many international participants funded through the German Marshall Fund, the Asia Foundation, the Ford Foundation, and the Harkness Foundation.

Now in its sixth decade, the Fellowship Program has achieved a reputation for excellence among those concerned with the quality of government and the ways in which democracies function. It has served as a model for Fellowship programs in all three branches of government and has been adapted for use in parliamentary settings abroad. Over 2,000 individuals have participated in the program since its inception. For more information, see the APSA website: [http://www.apsanet.org](http://www.apsanet.org)

**FULBRIGHT/APSA CONGRESSIONAL FELLOWSHIP PROGRAM: BENEFITS AND TERMS**
Benefits: The Fulbright/APS Congressional Fellows will be granted a twelve-month grant (August to August). They will receive a stipend of $38,000 (USD), round-trip international airfare, and the Department of State’s Accident and Sickness Program for Exchanges’ (ASPE) health insurance. No dependent allowances will be available for this program. In addition, The U.S. State Department’s Bureau of Educational and Cultural Affairs (ECA) will cover the costs of the enrichment activities and program administration.

Terms (summary): A grant may be revoked, terminated, or suspended. Grounds for revocation or termination include, but are not limited to: (1) violation of any law of the United States or the home country; (2) any act likely to give offense to the United States; (3) failure to observe satisfactory academic or professional standards; (4) physical or mental incapacitation; (5) engaging in any unauthorized income-producing activity; (6) failure to comply with the grant’s terms and conditions; and (7) material misrepresentation made by any grantee in the application form or grant document. A grant may be suspended if (1) the grantee ceases to carry out the project or academic program during the grant period or (2) the grantee leaves the United States for more than two weeks without authorization of the Commission/Foundation/Embassy or supervising agency.

FULBRIGHT/APS CONGRESSIONAL FELLOWSHIP PROGRAM: ELIGIBILITY REQUIREMENTS

Applicants must possess the following qualifications in order to be eligible:

- **Citizenship or permanent resident status** qualifying the applicant to hold a valid passport issued in the country in which the application is made. Persons applying for or holding permanent residence in the United States are not eligible. Persons who are citizens of both a partner country and the United States are also ineligible. Fulbright Fellows enter the United States on an Exchange Visitor (J-1) visa and are subject to the two-year home-country residence requirement associated with the J-1 visa.

- **Graduate degree or equivalent professional training or experience at the time of application.** Applicants who are academics should be affiliated with an educational institution in their home country and may be specialists in the following disciplines: political science including comparative political systems and legislative/parliamentary studies, communications/journalism, public policy administration, sociology, and law. Applicants who are public policy professionals or journalists must have a scholarly interest in the U.S. Congress and the policymaking process and be committed to making a significant contribution to the understanding of the political process by the general public.

In addition:

- **Applicants must secure a leave of absence** from their institution/employer.

- Applicants must include a **project statement explaining** how the Fulbright/APS Congressional Fellowship Program relates to their professional goals and/or will contribute to the development of knowledge their field.

- **Applicants must understand and speak English at a near-native level of fluency,** which would allow them to fully participate in the Congressional office. Applicants may be required to take an English proficiency examination at the U.S. Embassy or Fulbright Commission/Foundation.

- Applicants must be in **sound physical and mental health.** Those selected for a Fulbright grant are required to submit a Medical History and Examination Report before their grants can be finalized.
In addition applicants should note the following conditions affecting review and selection of candidates:

- Applicants will be considered without regard to race, religion, sex, age, and/or physical impairment.
- Preference is given to those without recent experience in the United States.
- Applicants should be representative and responsible citizens who can contribute to a full and fair picture of the culture of their own countries and thereby contribute to understanding between the people of the United States and their country. They should also demonstrate the cross-cultural sensitivity and flexibility needed to adjust successfully to life in the United States.

Interested applicants must complete the enclosed Fulbright/APSA Congressional Fellowship application form and provide a statement of interest to the Fulbright Commission/Foundation or the Public Affairs Section (PAS) of the U.S. Embassy in their country by the deadline set by the Fulbright representative in that country.

The Fulbright Commission or PAS should conduct an initial screening, interview (in person or by phone) of final candidates, and send recommended applications by March 15, 2006 to:

Fulbright/APSA Congressional Fellowship Program
Department of State, SA#44
Attn: Sue Borja, ECA/A/E
301 4th Street, S.W. Room 234
Washington, D.C. 20547

Ph: (202) 619-6788
Fax: (202) 401-5914
Email: BorjaSE@state.gov

The J. William Fulbright Foreign Scholarship Board must give final approval to all candidates. Approximately three grantees will be jointly selected by the Fulbright Program and the APSA Congressional Fellowship Program. Before a grant can be confirmed, a Medical History and Evaluation Report is required and will be reviewed by appropriate personnel.

Final selections will be announced by May 15, 2006.

The Council for International Exchange of Scholars (CIES) will work with the Fellows to arrange affiliations with appropriate U.S. institutions in the Washington D.C. metropolitan area. Applicants are strongly encouraged to identify institutions that have appropriate facilities for the kind of research they wish to undertake and faculty specialized in their research interests. Please indicate the rationale for preferences. Note: There will be limited time available for independent research.

Please contact Sue Borja, ECA/A/E at phone: (202) 619-6788, fax: (202) 401-5914, or email: BorjaSE@state.gov, with any questions.

FULBRIGHT/APSA CONGRESSIONAL FELLOWSHIP PROGRAM: PREPARING THE APPLICATION

FIRST STEPS: Planning ahead—Advance planning will give the applicant as much time as possible to put together a thoughtful and compelling application. Applicant review and final selection are based upon the actual application and accompanying materials. U.S. affiliations are also based on the application and accompanying project statement.
GENERAL APPLICATION GUIDELINES

- At the time of application, you must submit the following: (a) application form; (b) a detailed, project statement explaining how the Fulbright/APSA Congressional Fellowship Program relates to your professional goals and/or will contribute to the development of knowledge in your field; (c) detailed curriculum vitae; and (d) three references.
- To ensure correct completion of the application, read carefully the detailed instructions provided in these guidelines.
- All items must be in English.
- The entire application must be typed or computer generated. Use 10-point or larger type on all parts of the application. Handwritten applications will not be accepted.
- Responses to questions on the four-page application must fit on the pages on which the questions originally appear. Do not attach additional pages to answer these questions.
- Contact the Fulbright Commission/Foundation or Public Affairs Section of the U.S. Embassy from which you received this application to request an electronic version (Microsoft Word) of the application. If using an electronic version of the application, do not change the format of the forms, the pagination, the fonts or the type size.
- Proofread the entire application before submitting it to the Fulbright Commission/Foundation or the Public Affairs Section of the U.S. Embassy. The application should be free of grammatical and spelling errors.
- Treat the application as a unitary whole, with all parts reinforcing the project statement. The flow should be orderly. The candidate’s capabilities should be listed in the application, further documented in the curriculum vitae and confirmed in the references. Use the project statement to make the parts interact by referring to items in the curriculum vitae or research bibliography. Without being redundant or simplistic, you should make it easier for the reviewer to find the key pieces of information you wish to convey.

INSTRUCTIONS FOR COMPLETING THE APPLICATION FORM

Please read the instructions carefully before completing each item.

**Item 2. Category of Grant**
- Check the box for lecturing/research (L/R).

**Item 5. Full Name**
- Give your name exactly as it appears on your passport. This spelling will be used on all documents related to your grant.

**Item 9. Date of Birth**
- Write out the name of month, rather than the numerical figure (for example, February 1, 1957).

**Item 11. Current Position, Employer (Department/Office/Institution)**
- Write the name of your employer in English.

**Item 13. Significant Professional Accomplishments and Publications**
- Professional accomplishments may include teaching, research, and professional awards.
- Do not write, “See curriculum vitae”.
- If appropriate, list up to three principal publications with the title, publication date and publisher’s name. (A complete listing of all publications should be included in your curriculum vitae.) Use the standard format for bibliographic citation and distinguish between books and articles. For books, give title (underlined), publisher and date; for articles, give title (in quotation marks), journal or collection (underlined) and date.
- Limit your list to a maximum of five accomplishments and publications that can be listed within the space provided. Do not attach additional pages.
- For space consideration, separate each item with a semicolon or number rather than a hard return.

**Item 15. Project Title**
- The project title is “The Fulbright/APSA Congressional Fellowship Program.”

**Item 16. Summary of Project Statement**
- This is meant to serve as a brief summary of the more detailed project statement.

**Item 17. Proposed Program Length and Dates**
- The program is for one calendar year from mid to late August through mid to late August to coincide with length of the award for the other APSA Congressional Fellows.

**Item 18. Major Academic Discipline**
- Select one discipline from the list below that best describes your general area of expertise, and enter it exactly as it appears in the list.

- Communications/Journalism
- Law
- Political Science
- Public Policy/Public Administration
- Sociology

**Item 19. Specialization(s)**
- List sub fields within your broad academic discipline or profession.

**Item 22. Identification of Referees**
- List your evaluators’ names and contact information.
- Evaluators should be in a position to comment on your qualifications to carry out your proposed program in the United States and its value in relation to your academic/professional responsibilities in your home country.
- A copy of the statement of proposed activity should be given to each evaluator.

**Item 23. English Proficiency**
- Indicate your personal assessment of your level of competence in English. An English proficiency test may be conducted by the Fulbright Commission/Foundation or by a U.S. Embassy representative if you are from a non-English-speaking country. The results of this test should be attached to the application.

**Item 24. Preferred Host Institution(s)**
- If you have a preference for a host institution(s) please indicate them and if you have already made arrangements with that host institution, please attach a copy of your letter of appointment to your application.

**Item 27. Marital Status**
- If separated, divorced, or widowed, indicate “single.”

**Item 28. Dependents**
- Please list all dependents (including spouse and unmarried children under the age of 21) who will accompany you during your grant period. Please note: No dependent allowances will be available for this program.

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**PREPARING THE PROJECT STATEMENT**

The project statement is the most important component of preparing the Fulbright application. It should be thoroughly planned and clearly described as a compelling, well-written, and feasible proposal.
Please address the following three areas:

I. Explain how the experience of working in the U.S. Congress as a congressional fellow and staff person will benefit both your professional or academic work and enlarge an understanding of the U.S. legislative and political processes within your profession and your country.

II. Describe the smaller, research component of your proposed project, outlining your research objectives and how your research would relate to your congressional fellowship. Also address the following:

- **Methodology:** Explain the approach, methods and plan you will use (for example, interviews or library or archival research.) Indicate whether the proposed research is quantitative or qualitative.
- **Significance:** Explain the importance of the research project for the field, your home country, and your own professional development.
- **Evaluation and Dissemination:** Describe any plans for assessment and distribution of research results in your home country and elsewhere.
- **Duration:** Explain how the proposed research project can be accomplished within the time period proposed. The estimated time available for independent research is approximately three months -- two months, almost full time, in September and October and one month towards the end of the grant period.

III. Describe your English proficiency: schooling in English, use of English, and level of competence in speaking, reading and writing.

**Format**
- The project statement itself must be three to five, single-spaced typed and numbered pages (3,500 words). **Do not exceed the five-page limit of the proposal.**
- Attach a select bibliography of no more than three pages (2,100 words), if appropriate.
- Begin the project statement with your name, country, and the project title at the top of page one. At the top of each subsequent page, type your name and country.

**Content**
- Type a clear and complete project statement that introduces you and your professional situation.
- Make sure that your qualifications and expertise matches the objectives in your project statement. Indicate how you are qualified to accomplish what you are proposing to do.
- Make a connection between your past experience, your current professional/scholarly endeavors, and what you are proposing to do. Explain the project’s significance and its importance to the field and your country. Focus on what can be reasonably accomplished during the period of the grant. Be precise.
- Emphasize how your project will benefit your profession and the U.S. Congress. In your project statement, address the ways in which you will use the experience upon your return. What is the likely impact of your experience abroad? To whom? How will you use what you learned upon your return, professionally and at your institution? The program is intended to foster mutual understanding between cultures and nations and not just to benefit an individual.

**ATTACHMENTS (if applicable, to be submitted on separate pages from the project statement)**

- **Letter of Invitation:** Provide a letter from a U.S. institution confirming affiliation at the host site and testifying to the merits and feasibility of the proposal.

**PREPARING THE CURRICULUM VITA**
The curriculum vita describes academic credentials and demonstrates a record of scholarly and professional achievements. When composing a curriculum vita, it is important to include:

- Education (universities attended, degrees earned and dates received);
- Positions held (with major responsibilities listed);
- Courses taught and other services provided to students and the academic institution, if applicable;
- Publications (provide full citations and list them starting with the most recent);
- Other professional activities, such as significant initiatives, workshops, seminars, and consultations;
- Membership and activities in professional associations;
- Professional honors, awards and fellowships;
- Community service.

The application asks for similar information, but provides limited space for answers. In the curriculum vitae, the applicant should expand upon these topics to display more completely his/her accomplishments.

**REFERENCE REPORTS**

Candid, frank reference reports or letters of reference help place the project proposal within the home institution’s/employer’s current priorities and plans for development. References also provide evidence of a scholar/professional’s reputation within his/her discipline/profession. The Reference Report Form in the application packet suggests qualifications that the reference writer should address.

- Applicants must submit three references. Do not submit more than three references.
- A copy of the statement of proposed activity should be given to each evaluator.
- References should be from people qualified to evaluate your professional work; the abilities you bring to the proposed project; your ability to adapt to another country and culture; and the merits of the project itself.
- At least one of the references should be from a colleague in your field outside your home institution/employer. A statement of support from your home institution/employer is also welcome.
- If you have recently moved to a new home institution/employer, one of the reference letters should be from your previous institution/employer.
- Choose your references carefully and contact them early. The letters of recommendation need to accompany the application as it could otherwise be weakened by an insufficient number of references.
- Do not ask someone for a letter of reference unless the person is well acquainted with your qualifications. A pro forma letter from a well-known scholar, a contact abroad or a prominent government official will carry less weight than a realistic assessment of your abilities from someone who knows you and your work well.
- References must be written in or translated into English.
- Reference letters should be attached to the report forms provided for this purpose and should be sent by the evaluators directly to the administering agency in your home country. (Fulbright Commission or Foundation, U.S. Embassy or Consulate).
• It is the applicant’s responsibility to ensure that reference reports are submitted by the deadline.
1. Home country:
2. Category of grant: L/R [ ]
3. Title (check one): Dr. [ ] Mr. [ ] Mrs. [ ] Ms. [ ]
4. Gender: Male [ ] Female [ ]
5. Name: ___________________________ ____________ ____________
   Family Name First Middle
6. Country(ies) of citizenship:
7. Country of legal residence:
8. Do you have U.S. permanent residency (for example, a green card)? Yes [ ] No [ ]
9. Date of birth: ____________
   (month, day, year)
10. Place of birth: ____________
    (city, country)
11. Current position and start date: __________________________
    (job title of current position)
    (month/year start date of current position)
    Employer (Department/Office/Institution) (complete mailing address, telephone, fax and e-mail):
12. Academic credentials (degrees—list three highest degrees):
    Name/Location of Institution, Field of Study, Name of Diploma or Degree, Date Received
13. Most significant professional accomplishments, honors and awards and up to three significant publications:
14. Previous Fulbright grants (If yes, list most recent first; specify student or scholar grant and dates):
15. Project title:
16. Brief summary of proposed activity:
PROGRAM/PROFESSIONAL INFORMATION

17. Number of months required for project:
   Date (month/day/year) you expect to
   a. Depart from home country:
   b. Begin your grant:
   c. Leave the United States:

18. Major academic discipline (select from list in application instructions):

19. Specialization(s) (list sub fields within the academic/professional discipline):

20. Professional travel and/or residence abroad during the last five years (list countries, dates and purpose of activity):

21. Cultural, educational and professional societies of which you are a member:

22. Identification of referees: (List the name, title, mailing and e-mail addresses and telephone and fax numbers of
three persons from whom you have requested a letter of reference. These colleagues should know your work,
and at least one should be from outside your home employer/institution.)
   (1)
   (2)
   (3)
23. English proficiency (excellent, good or fair):
Reading: 
Writing: 
Speaking:

INSTITUTIONAL AFFILIATION PREFERENCES
24. Preferred host institution(s): (If you have made arrangements for affiliation with a U.S. host institution, provide the following information and attach your letter of invitation. If you have not made arrangements for affiliation, you are strongly encouraged to identify your preferences in order of priority.

(1) Professor, Department, Telephone, Fax and E-mail, Institution and Institutional Address

Is a letter of invitation attached? Yes ☐ No ☐
If you have not obtained a letter of invitation, list reasons for suggested affiliation:

Letter of invitation expected: ☐ No contact has been made: ☐

(2) Professor, Department, Telephone, Fax and E-mail, Institution and Institutional Address

Is a letter of invitation attached? Yes ☐ No ☐
If you have not obtained a letter of invitation, list reasons for suggested affiliation:

Letter of invitation expected: ☐ No contact has been made: ☐

(3) Professor, Department, Telephone, Fax and E-mail, Institution and Institutional Address

Is a letter of invitation attached? Yes ☐ No ☐
If you have not obtained a letter of invitation, list reasons for suggested affiliation:

Letter of invitation expected: ☐ No contact has been made: ☐
PERSONAL INFORMATION

25. Home mailing address, telephone, fax and e-mail:

26. Name, mailing address, telephone and fax numbers and e-mail address of person to be notified in case of emergency:

27. Marital Status: Married □ Single □

Names of dependents who will accompany you. List each separately, and provide their relationship to you, date and place of birth and duration of stay (includes spouse and any unmarried children under the age of 21). Please note: No dependent allowances will be available for this program.

28. Dependents:

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29. Do you expect to receive sabbatical pay or other paid leave of absence? Yes □ No □

30. Sources of assured support other than Fulbright grant (specify amount in U.S. dollars, and attach supporting documents):

31. Physical impairment (please describe, if any):
Note: This information is gathered for statistical purposes and to ensure appropriate placement. The Fulbright Scholar Program does not discriminate on the basis of race, color, religion, sex, age, national origin and/or physical impairment.

By my signature below, I certify that to the best of my knowledge, the information provided in all parts of my application is accurate and complete. I understand that final approval of my application is dependent upon my eligibility for a visa to the United States. I agree to return to my home country upon the expiration of my authorized stay in the United States.

Signature: Date:
Fulbright/American Political Science Association (APSA)

Congressional Fellowship

Reference Report
Applicant should complete Parts I and III and then give this form to the evaluator.

PART I

Name of Applicant

Name of Evaluator

Position

Position

Department

Department

Institution

Institution

City/Country

City/Country

Period of Award (Months):

PROJECT SUMMARY
(Detailed project statement should be given to the referee before Part II is completed.)

PART II
Evaluator should attach a typed letter on institutional letterhead addressing the items below and return it with this form to the Fulbright administrative agency at the address provided. The reference must be written in or translated into English and must be received by the deadline indicated below. Applications cannot be reviewed without reference reports.

1. How long and in what capacity have you known the applicant?

2. Please discuss the applicant’s qualifications and the merits of the project proposal by commenting on the:
   (a) Applicant’s credentials, potential, and record of academic and/or professional accomplishments;
   (b) Significance of proposal to the academic field and/or profession;
   (c) Importance of project to home country;
   (d) Relevance of applicant’s professional background, training, and objectives to the Fulbright/APSA Congressional Fellowship Program.

3. Please address the applicant’s cross-cultural adaptability and flexibility.

Signature of Evaluator

Month/Day/Year
**Fulbright/American Political Science Association (APSA)**

**Congressional Fellowship**

**Reference Report**

Applicant should complete Parts I and III and then give this form to the evaluator.

**PART I**

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Period of Award (Months):

**PROJECT SUMMARY**

(Detailed project statement should be given to the referee before Part II is completed.)

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**PART II**

Evaluator should attach a typed letter on institutional letterhead addressing the items below and return it with this form to the Fulbright administrative agency at the address provided. The reference must be written in or translated into English and must be received by the deadline indicated below. Applications cannot be reviewed without reference reports.

1. How long and in what capacity have you known the applicant?
2. Please discuss the applicant’s qualifications and the merits of the project proposal by commenting on the:
   (a) Applicant’s credentials, potential, and record of academic and/or professional accomplishments;
   (b) Significance of proposal to the academic field and/or profession;
   (c) Importance of project to home country;
   (d) Relevance of applicant’s professional background, training, and objectives to the Fulbright/APSA Congressional Fellowship Program.
3. Please address the applicant’s cross-cultural adaptability and flexibility.

Signature of Evaluator

Month/Day/Year
Fulbright/American Political Science Association (APSA)

Congressional Fellowship

Reference Report

Applicant should complete Parts I and III and then give this form to the evaluator.

PART I

Name of Applicant ____________________________

Name of Evaluator ____________________________

Position ____________________________

Position ____________________________

Department ____________________________

Department ____________________________

Institution ____________________________

Institution ____________________________

City/Country ____________________________

City/Country ____________________________

Period of Award (Months):

PROJECT SUMMARY

(Detailed project statement should be given to the referee before Part II is completed.)

PART II

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3. Please address the applicant’s cross-cultural adaptability and flexibility.

__________________________________________

Signature of Evaluator

__________________________________________

Month/Day/Year
PART III

DO NOT RETURN TO CIES. RETURN COMPLETED REPORT TO
NO LATER THAN
APPLICATION SUMMARY AND CHECKLIST
A correctly prepared application packet facilitates the review process and increases the applicant’s chance for an award. It is the applicant’s responsibility to ensure that the application is complete before submitting it to the Fulbright Commission/Foundation or Public Affairs Section of the U.S. Embassy in your country. Do not send your application to CIES.

Applications must be typed or computer generated. Use 10-point or larger type on all parts of the application. Handwritten applications will not be accepted.

Responses to questions on the four-page application must fit on the pages on which the questions originally appear. Do not attach additional pages to answer these questions.

All application components must be written in or translated into English.

A complete application includes:
- application form (4 pages)
- detailed project statement (3-5 pages typed)
- detailed curriculum vita
- three references

Supplementary documentation, where applicable:
- letters of invitation or appointment from U.S. institutions
- results of an English proficiency test
- bibliography (limit 3 pages)
- evidence of financial support for accompanying dependents

Though not part of the application, a Medical History and Examination Report is required before a grant can be finalized.