

UCL DEPARTMENT OF POLITICAL SCIENCE

Lecturer in International Relations / International Public Policy

Further Particulars

This document sets out the following information for the post of Chair of Politics, Public Policy and International Relations at UCL.

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Application Procedure

Applications for this position should be submitted online at <http://www.ucl.ac.uk/hr/vacancies/adverts/job-list.html>. Your application should include:

- a UCL application form;
- a curriculum vitae (including list of publications);
- a cover letter which should include a statement of research and teaching interests and outline details of a new option course that might be taught as part of the IPP programme;
- details of at least two referees including names, contact details.

Please note that referees will only be contacted if you are long listed. Please indicate whether we can contact your referees without further permission from you

The closing date for applications is **5pm on Thursday 26th November 2009**.

It is anticipated that a long list will be selected in December 2009 when successful candidates will be contacted to provide additional information in support of their application. A final short list of candidates will be made in January 2010 and successful candidates will be invited to give a presentation to the department on a topic relating to their area of research interest and to attend a formal interview. Both presentation and interview will be held on the same day and it is anticipated that they will be held in January/February 2010.

It is expected that the successful candidate would be able to take up the post on 1 September 2010 or as soon as possible thereafter. Informal enquiries may be addressed to Professor Richard Bellamy, Chair of Political Science and Director of the School of Public Policy (r.bellamy@ucl.ac.uk).

We particularly welcome female applicants and those from an ethnic minority, as they are currently underrepresented within UCL at this level. This is in line with section 48 of the Sex Discrimination Act and section 38 of the Race Relations Act.

If you are unable to make an application online, please submit an application, preferably by email, to Nicky Henson, Executive Administrator.

Nicky Henson
Executive Administrator
School of Public Policy
UCL
29/30 Tavistock Square
London WC1H 9QU

Tel: +44 (0)207 679 4966
Email: n.henson@ucl.ac.uk

UCL

UCL is one of the UK's premier universities and is ranked in the world's top 5 in the Times Higher Education League Table. It is a world-class research and teaching institution based in London whose staff and former students have included 20 Nobel Prize winners. Founded in 1826, it was the only university in England at that time which admitted students regardless of race or religion. UCL was also the first to admit women on equal terms with men. Today, UCL is an inspiring university in which to work and study and it continues to thrive on the diversity and creativity of its community.

UCL is in practice a university in its own right, although constitutionally a college within the federal University of London. With an annual turnover exceeding £600 million, it is financially and managerially independent of the University of London.

The UCL community

UCL currently employs approximately 8,000 staff and includes academic units as diverse as the Slade School of Fine Art, the Mullard Space Science Laboratory and the Institute of Child Health, which is associated with Great Ormond Street Hospital. In total, there are 54 Academic Departments and Institutes whose activities span the following: arts and humanities, social and historical sciences, law, architecture and the built environment, engineering sciences, mathematical and physical sciences, life and clinical sciences, and medicine. UCL's academic and research staff are a truly international community with more than a quarter coming from 84 countries outside the UK.

The UCL student community comprises 12,600 undergraduates and 8,500 graduate students, of whom over 30% come from 130 countries outside the UK. UCL currently offers 270 undergraduate programmes and more than 210 taught postgraduate programmes as well as the opportunity to carry out postgraduate research in all of its subjects.

Approximately 40% of the student community is engaged in graduate studies, with about 37% of these graduate students pursuing research degrees.

Quality of UCL's teaching and research

Two measures of the current quality of UCL's teaching and research are the results of the external teaching quality assessment reviews and the periodic Research Assessment Exercise (RAE).

The results of the UK's latest research assessment exercise (RAE 2008) confirm the international excellence of UCL's research. The numbers of our researchers shown in RAE 2008 to be carrying out world-leading research place UCL among the top three universities in the UK. Of the 1800 researchers submitted by UCL for RAE 2008, 95% were deemed to have an international level of esteem. The range of UCL's research excellence was demonstrated by outstanding results in RAE 2008 in academic disciplines as diverse as biomedical sciences, architecture and the built environment, economics, law, philosophy and history.

Another measure of UCL's research excellence has been its success in bidding for external competitive funds from the Joint Infrastructure Fund (JIF) and the Science Research Investment Fund (SRIF). With the addition of required matching funds, JIF and SRIF are allowing UCL to invest more than £350 million into state-of-the-art infrastructure for cutting-edge research and teaching programmes.

Location and working environment

Based in Bloomsbury, UCL is a welcoming, inclusive university situated at the heart of one of the world's greatest cities.

UCL's central campus is within easy reach of Euston, Kings Cross and Marylebone mainline stations, the new Eurostar terminal at St.Pancras and the following Underground stations – Euston Square, Warren Street, Goodge Street and Russell Square. Road connections to the M1 and M40 motorways give easy access to the north and west road networks. There are also good public transport links to Heathrow airport.

UCL Department of Political Science

Founded in 2005, the Department of Political Science has quickly established itself as a leading international centre for political research. It was ranked 6th in the UK in the 2008 Research Assessment Exercise (RAE) organised by the British Higher Education Funding Councils, with 90% of our research regarded as of 'international' standard and achieved the 3rd highest percentage of research awarded the two highest categories of 'world leading' (20%) and 'internationally excellent' (45%). It is the only department in the UK to be centred on graduate teaching and research and currently has almost 400 Masters' students on its programmes. It offers a uniquely stimulating environment for the study of all fields of politics, including international relations, political theory, comparative politics and public policy-making and administration.

UCL has a commitment to promoting global citizenship and leadership, and the School of Public Policy acts as a bridge between UCL's world-class research and the policy-making community in Britain and internationally. As well as the Department it contains the UK's main research centre devoted to constitutional matters, the Constitution Unit.

The School of Public Policy runs the following postgraduate programmes:

- MSc in Public Policy
- MSc in European Public Policy
- MSc in International Public Policy
- MSc in Global Governance and Ethics
- MSc in Security Studies
- MSc in Democracy and Democratisation
- MA in Human Rights
- MA in Legal and Political Theory
- MPhil and Doctoral Studies

Details can be found at <http://www.ucl.ac.uk/spp/teaching/masters-programme/>

The School collaborates in teaching with other departments in UCL, including Economics, Geography, Laws, Philosophy, the Centre for European Studies and the School for Slavonic and Eastern European Studies. It also houses the offices of the University Association for Contemporary European Studies (UACES).

In recent years, the Department of Political Science has made a growing contribution to undergraduate teaching. It now has an affiliate programme that currently consists of some 11 options and contributes a Politics Pathway to the European Social and Political Studies degree.

We currently have approximately 380 Masters students, with over a 100 on the International Public Policy programme, around 50 affiliate students, and some 25 doctoral (PhD) students.

JOB DESCRIPTION

The new Lecturer will be part of the International Relations grouping and expected to make a major contribution to the teaching and administration of the MSc programme in International Public Policy (IPP). We are particularly interested in candidates with research and teaching interests in the fields of International Organisation (IO) and/or International Political Economy (IPE) – both popular courses within the IPP programme. As well as contributing to these courses, we would expect the new lecturer to offer a new course that complements the existing offerings. The new lecturer will be expected to undertake research of the highest international standards within his or her own specialist field which will contribute to the research standing and culture of the Department and School. Candidates must have a proven track record of publications in leading journals and/or major university presses and a demonstrated ability to win grant-funding. Experience of conducting research that feeds into policy-making could be an advantage.

Specific teaching and administrative duties may include but are not limited to:

- A contribution to core teaching in IO and IPE on the IPP MSc programme;
- Teaching a new option for the IPP degree programme;
- Regular weekly student 'office hours' in term time;
- Preparation of examination papers, marking and post-examination review meetings;
- Supervision of u/g (Affiliate, ESPS) and Masters student dissertations;
- Administration within the IPP programme and personal tutor responsibilities for IPP students;
- Supervision of PhD Students;
- Student recruitment activities;
- Normal duties of teaching administration including maintaining class registers and attendance records for courses taught; reporting problems to the Departmental Graduate Tutor/Head of Department (as appropriate);
- Maintaining quality assurance documentation for the courses taught; managing plagiarism issues on courses taught, attending departmental and other meetings as designated.

PERSON SPECIFICATION

Essential

- A PhD in International Relations, political science or a public policy-related area
- Proven ability to undertake international quality academic research
- Publications consistent with UCL's expectations for international research excellence
- Previous experience of research-led teaching
- Experience of teaching administration at university level

Other requirements

In addition to the person specification criteria, the successful candidate will need to meet UCL's expectations of:

- Academic excellence, as outlined in 'Excellence and the UCL community: a shared endeavour' <http://www.ucl.ac.uk/excellence> and

Hard copies of these documents are available on request.

These will inform the candidate's induction, probation, and appraisal, in discussion with the Head of Department.

Conditions of Appointment

Appointment

The appointment is available from 1 September 2010. Salary will be on the UCL Lecturer A/B salary scale Grade 7/8 currently in the range £32,620 to £43,840 plus £2,781 London Allowance. The initial appointment will be made up to Grade 8, point 40 (£40,120 plus London Allowance).

Relocation Supplement

In addition to removal expenses a relocation supplement of £9,000 may be payable where it is necessary to relocate to take up an appointment at UCL.

Probation

Probationary lecturers appointments are subject to a three year probationary period which includes undertaking a Certificate in Learning and Teaching in Higher Education.

Hours of Work

There are no fixed number of hours of work for Academic staff. However, a notional working week of 36.5 hours is used to assist in workload planning and calculations related to salary.

Holidays

No specific periods of annual leave are specified. However, a notional 27 days annual leave per year is used to assist in workload planning and calculations related to salary. Any annual leave taken will normally be taken in the university vacations as approved by the Head of Department. UCL also closes for a period at Christmas and Easter, at which times staff benefit from a total of 6 'closure days' in addition to Bank Holidays.

Sabbatical Leave

Academic staff who have completed probation are entitled to apply for sabbatical leave for one term in every three years.

Pension

The postholder will be eligible to join the Universities Superannuation Scheme, which is a final salary scheme with a current employee contribution rate of 6.35% and an employer contribution rate of 14% of salary.

Season Ticket Loans

A season ticket loan is available to staff who have successfully completed their probationary period with the facility to repay through a monthly deduction from salary.

Other Benefits

Other benefits of joining UCL as a staff member are many and include:

- Access to an extensive range of in-house staff development opportunities. Staff have full use of the UCL libraries and UCL operates a Study Assistance Scheme for those undertaking part-time work-related study.
- An excellent location for transport networks being near Euston, Kings Cross and St. Pancras stations and a choice of underground stations connected to London's other mainline stations. A wide range of bus routes serves the area.
- UCL lies in Bloomsbury, just north of Oxford Street, Covent Garden and the heart of the West End with access to shops, theatres, cinemas, bars and restaurants. UCL also has its own 550 seat West End arts venue (Bloomsbury Theatre) which hosts drama, dance, music, debates and lectures during the year

- The main campus has subsidised cafeterias/bars and shops, gym, hairdresser and a travel agent. UCL staff can also benefit from corporate membership at a Tottenham Court Road gym.